

## Appendix 1-2: Team Meetings

### Consultants

Mark James and Melvin Hicks- Michael Baker International  
Ginny Smith and Michele King- Smith Planning and Design  
Sarah Baker- Healthcare Ready

### Sustainability Office

Lisa McNeilly- Sustainability Director  
Aubrey Germ- Climate and Resilience Planner

**Task Quad Chart: Baltimore City DP3 - Weekly Call**  
**Date:** *July 6, 2018*

## Status Check

## Key Work Products

## Planning Process

- ▶ **Meetings:**
- ▶ June 22 Kickoff Meeting (completed)
- ▶ July 18 Advisory Meeting (planned)
- ▶ **Needs:** Agenda to be produced
  - ▶ Create Sub Committees:
    1. Sub committee Health Care Ready - Equity and Outreach
    2. Sub Committee Smith and Baker - Strategy Advisory
  - ▶ Q : Does the City have a format for Social vulnerabilityIndex - City to look into
  - ▶ RSVP from Fire Department
  - ▶ DNR (Sasha Lands) MHT (Jen Sparenberg) USACE (Stacey Underwood) invited to next meeting(s)
  - ▶ FEMA to call in Mari
  - ▶ Schedu le meeting with Jaleesa and Mari for end of July - to discuss plan status/update
- ▶ **Percent Complete:** 10%

**Hazard Identification:**

- ▶ Hazard Priority Survey Distributed - Received 6 responses to date
  - ▶ Reminder email to be sent by Baltimore City (mid) next week
  - ▶ "5 min survey" to be included in email reminder
- ▶ Due date: results from survey July 16 - to be presented at July 18 meeting
- ▶ **Compilation Details:**
  - ▶ Last item on July 18 meeting agenda
  - ▶ Display - 5 year update that displays what are the predominant hazards and number of people that participated.
  - ▶ Take survey results and convert into own format
- ▶ **Needs:** Bait. City delivery format - PowerPoint / pull together into one slide show.
- ▶ Bait. City to provide base slide to Smith and Baker
- ▶ **Percent Complete:** 25%

### Risk Assessment Vulnerability Analysis:

- ▶ **HAZUS data request**
  - ▶ DFIRM and HAZUS - Preliminary mapping is completed but not reviewed by FEMA (review date is not determined yet). Able to gain product from consultant but need direction on what is best method
  - ▶ Question for Mari - What data do we use?
  - ▶ Cannot use enhance analysis with current data - Lisa used this as an argument to extend the plan due date but was denied
  - ▶ Can be used as a Mitigation Strategy - use current data and make recommendation for next update
- ▶ Community level analysis - social vulnerability index results (incl. maps and GIS data) Bait. City to provide and Smith /Baker will assess whether it can be included in plan vulnerability analysis
- ▶ DPW Sinkhole Update - no response yet
- ▶ OEM THIRA request and damage Assessment reports 2013 - 2018: Unanswered
- ▶ **Map Format:**
  - ▶ Q : Are mapping products to be the same format (set up, legend )
  - ▶ A: As long as maps are consistent - Keep current format and adjust content
  - ▶ Smith Baker will be doing all maps and analysis
- ▶ **Needs:** Baker Smith will pull together large request for all needs regarding hazards and events
- ▶ **Percent Complete: 10%**

**Mitigation Strategy:**

- ▶ Strategy/ Action request sent to advisory committee.
- ▶ Results from Survey July 17 - to be presented at July 18 meeting
- ▶ **Compilation Details?**
  - ▶ Large spreadsheet that will need to be reduced / organized
  - ▶ Have not heard back from team members
  - ▶ Lisa to respond for DOP actions
  - ▶ Conversation with advisory committee - independent / guidance
- ▶ **Needs:** Decide on the guidelines and draw up draft of each type of reduction (parking lot)
- ▶ **Need High Level Input Only**
  - ▶ Focus on high priority items (i.e. high priority short term with no progress)
  - ▶ Go through examples and sample adjustments - do not go through each strategy (too much is too confusing)
- ▶ Include Comp plan update as a new strategy
- ▶ Provide time for committee to brainstorm new strategies and actions
- ▶ Consider breakout groups? and/or working with sub committee on deciding direction of the strategy
- ▶ **Percent Complete : 10%**

**Capabilities:**

- ▶ **Plan integration:** Compile plans and update city efforts that occurred over past five years
- ▶ Typical
  - ▶ If there is a chapter that identifies capabilities
    - ▶ The current DP3 plan does not address capabilities specifically.
    - ▶ There is no NFIP section - provide Bait. City with copy of survey.
- ▶ Question for Mari - to what extent is this analysis needed
- ▶ **Needs:** Section on Safe Growth Audit - Decision, to be included or not
- ▶ Current NFIP RL/SRL properties and information - 2016 data only (check with Kevin)
- ▶ Best available information
- ▶ **Percent Complete:** 10%

## MEMA Review

## FEMA Review

### C o u n c i l A d o p t i o n

**Mi sce llane o u s:**

- ▶ Planning Commission Adoption only not Council - Monthly - Date in October/November
- ▶ Next week Pre presentation by Lisa

**Completed**

- Survey Monkey Questionnaire  
Strategy and Action Update

### Planned Completion

- ▶ For July 18 Meeting
  - ▶ Compile data for strategy and hazard ID analysis
  - ▶ Draft worksheet for the strategy prioritization (by next Friday call)
    - ▶ Categorize strategy's
    - ▶ Coordinate with SPD
  - ▶ Develop Agenda
  - ▶ Coordinate call in late July with MEMA Jaleesa FEMA (Mari)
- ▶ For Plan Progress
  - ▶ Compile / summarize data for strategy and hazard ID analysis after July 18 meeting

## Issues/Risks & Schedules

▶ **ON SCHEDULE**

► **Previous Week Work**

► **Next Week Work**

- ▶ Legal Contract- Signed and going through City approval (Board of Estimates)
- ▶ No date identified (next Wednesday approx.)

## Meetings and Calls

## Week Ahead

## July 16 Meeting - Hazard Identification and Risk Assessment

Friday(s) - Weekly call

FEMA R III meeting with Mari

Equity and Outreach Meeting - TBD (track only)

Task Quad Chart: Baltimore City DP3 - Weekly Call

Date: July 13, 2018

Status Check

Key Work Products

Planning Process

- ▶ Meetings:

▶ June 22 Kickoff Meeting (completed)

▶ July 18 Advisory Meeting (Preparation needed)

▶ Agenda

▶ Handouts

▶ Sequencing and List of Expectations

▶ Schedule meeting with Jaleesa and Mari for end of July - to discuss plan status/update - MEMA taken lead and Bait City to follow up on call date

▶ Percent Complete: 15%

Hazard Identification:

- ▶ Hazard Priority Survey Distributed - Reminder email to be sent by Baltimore City with July 16 meeting reminder - Due date: results from survey July 16

▶ Compilation Details:

▶ Display - 5 year update that displays what are the predominant hazards and number of people that participated.

▶ Take survey results and convert into own format

▶ A Rating Criteria & Preliminary Risk Ranking Results were developed

▶ Local Risk Perspective has been integrated into the Risk Ranking

▶ Needs: Bait. City delivery format - PowerPoint / pull together into one slide show.

▶ Bait. City to provide base slide to Smith and Baker - Received

▶ Percent Complete: 30%
- Risk Assessment Vulnerability Analysis:
- ▶ HAZUS data request

▶ DFIRM and HAZUS - Preliminary mapping is completed but not reviewed by FEMA (review date is not determined yet). Able to gain product from consultant but need direction on what is best method

▶ Question for Mari - What data do we use?

▶ Community level analysis - social vulnerability index results (includ. maps and GIS data) Bait. City to provide and Smith /Baker will assess whether it can be included in plan vulnerability analysis

▶ DPW Sinkhole Update - data provided

▶ OEM THIRA request and damage Assessment reports 2013 - 2018: 2017 THIRA received, still waiting on damage assessment reports

▶ Map Format: Base map was requested - not provided to date

▶ Needs: Baker Smith will pull together large request for all needs regarding hazards and events

▶ Percent Complete: 20%
- Mitigation Strategy:
- ▶ Strategy/ Action priority request sent to advisory committee.

▶ Results from Survey July 17 - to be presented at July 18 meeting

▶ Compilation Details?

▶ Strategy spreadsheet to be reviewed and priority actions discussed during July 16 meeting

▶ Split responsibility up among committee members / Lisa to respond for DOP action updates

Create Sub Committees:

A. Sub Committee Smith and Baker - Strategy Advisory
  - Group should be result of meeting on July 16
  - 2 part strategy - address actions that have direction and those that do not.
  - Set date and time for strategy sub committee meeting in next week.
  - Shelf - Strategies that we might want to keep in for political reasons /other responsibilities
  - Functional way of documenting- look into different technologies (flip charts / dual screens)

B. Sub committee Health Care Ready - Equity and Outreach
  - Community based questions currently added to existing survey - need to know when to finalize. Will be going out to community after next week
  - Include qualitative questions focused on engagement and additional questions on manmade hazards
  - Dates: Finalizing this week shared with comm. based orgs and Office of Sustainability contact list - July 27 deadline for results to City (distributed)

▶ Needs: Preparation for July 16 Meeting

▶ Focus on high priority items (i.e. high priority short term with no progress)

▶ Provide time for committee to brainstorm new strategies and actions

▶ Consider breakout groups for discussion of next meeting on Strategy - Committee Report out and allow for comment?

▶ Work with sub committee on deciding direction of the strategy

▶ Percent Complete: 15%

Capabilities:

▶ Plan integration: Compile plans and update city efforts that occurred over past five years - ongoing

▶ Capabilities sample to be provided to Lisa from Smith or Baker

▶ Typically there is a chapter that identifies capabilities

▶ The current DP3 plan does not address capabilities specifically.

▶ There is no NFIP section - provide Bait. City with copy of survey - Sent to Victor for completion

▶ Question for Mari - to what extent is this analysis needed - End of July Call

▶ Needs: Section on Safe Growth Audit - Decision, to be included or not

▶ Current NFIP RL/SRL properties and information - 2016 data only (check with Kevin) - Baker to reach out to Kevin and copy Bait City on

▶ Percent Complete: 10%

Completed

▶ Survey Monkey Questionnaire (both Smith and Health Care Ready)

▶ Waiting for Responses

Planned Completion

▶ For July 18 Meeting

▶ Compile data for strategy and hazard ID analysis

▶ Hazard ID and risk Assessment - Completed

▶ Strategy - Draft version

▶ Draft worksheet for the strategy prioritization (by next Friday call)

▶ Categorize strategy's

▶ Coordinate with SPD

▶ Develop Agenda

▶ Coordinate call in late July with MEMA Jaleesa FEMA (Mari)

▶ For Plan Progress

▶ Compile / summarize data for strategy and hazard ID analysis after July 18 meeting

Issues/Risks & Schedules

▶ ON SCHEDULE

▶ In design license requested for inclusion of footnotes - Large sections to be distributed in Word and then converted into PDF

▶ Previous Week Work

▶ Next Week Work

▶ Legal Contract - Signed by and approval

▶ No date identified (next Wednesday approx.)

Meetings and Calls

Week Ahead

July 16 Meeting - Hazard Identification and Risk Assessment  
Questions to consider for Committee Members  
Risk Assessment  
Strategies:  
• Are there new  
• Edit and Postpone  
• Add at end  
• Ongoing

Friday(s) - Weekly call  
FEMA R III meeting with Mari  
Equity and Outreach Meeting - TBD (track only)  
Next Committee Meeting - Strategy

Task Quad Chart: Baltimore City DP3 - Weekly Call

Date

July 20, 2018

Status Check

Key Work Products

Planning Process

- ▶ Meetings:

▶ June 22 Kickoff Meeting (completed)

▶ July 18 Advisory Meeting (completed) - was FEMA/MEMA on call? Not on call - BC to follow up with MEMA

▶ July 24 Sub Strategy committee Meeting

▶ To Do:

▶ Decide on date Tuesday or Thursday - Send Invite

▶ Plan Meeting Format - Divide into groups (Hazards / Agencies / Sections)- Based on number of responses

▶ Agenda / Handouts / Workshop Material
- ▶ Percent Complete: 20%

Hazard Identification:

- ▶ Hazard Priority Survey Completed and presented at July 18 meeting - Committee agreed on analysis, methodology and noted changes

▶ Compilation Details:

▶ Local risk perspectivefrom Health Care Ready will be integrated into the Risk Assessment and Vulnerability Analysis

▶ Chapter 3 write up and incorporate new data and analysis that has been compiled and confirmed at meeting - include tables and process that was used

▶ Develop new appendix that supports body of plan with current data
- ▶ Percent Complete: 60%

Risk Assessment Vulnerability Analysis:

- ▶ HAZUS data request

▶ DFIRM and HAZUS - Develop new strategy that identifies need for enhanced vulnerability analysis in next plan - This may require adjustment to strategies or include under Public Service?
- ▶ OEM THIRA request and damage Assessment reports 2013 -waiting ondamage assessment reports

▶ Needs : Baker/ Smith will pull together large request for all needs regarding hazards and events

▶ Percent Complete: 30%

Mitigation Strategy:

- ▶ Strategy / Action priority request sent to advisory committee - Only 1 response received. Second round request sent after July 16 committee meeting with new deadline.

▶ Results presentedat July 18 meeting - no adjustments accounted for

▶ Compilation Details?

▶ Split responsibility up among members from identifiedlead agencies / Lisa to respond for DOP action updates

Create Sub Committees:

- A. Sub Committee Smith and Baker - Strategy Advisory

▶ First meeting - Tuesday or Thursday (to be determined)

▶ Attendees: 5 people identified after meeting but may have more after invite. BC to send out reminder invite once this afternoon

▶ Invitation/ Reminderto be sent out individual agency leads with list of actions that are still pending. Request will be made to update actions that are highlighted

▶ Items to address before or during strategy sub committee meeting

▶ Re-bucket / consolidate strategies

▶ Introduction of hazard in priority spreadsheet

▶ Which strategy gets biggest bang for the buck

▶ Consider introducing hazard type and probability of hazard event into analysis priority spreadsheet

▶ Baker to develop worksheet for strategy meeting

▶ Work through strategies pre meeting Baker and BC Monday 3:30 PM

▶ Pullout State and Fed responsible actions to support relationship

▶ Goal of the meeting

▶ Gain consensus on decisions and present high level results and needs to committee members for review and direction

▶ Flag actions that reference / align with high risk hazards - Continue changes after plan is approved - flagging strategy for fall adoption

▶ Schedule meeting with Jaleesa and Mari for end of July - to discuss plan status/update - MEMA taken lead and Bait City to follow up on call date

▶ Discuss functional way of documenting-different technologies/flip charts

B. Sub committee Health Care Ready - Equity and Outreach

1. Community based questions currently added to existing survey - Completed and distributed

2. Dates: Finalizing this week shared with comm. based orgs and Office of Sustainability contact list - July 27 deadline for results to City (will work with BC onresults)

3. Organizations and agencies have pushed out to residents (25 responses to date)

4. 1 on 1 meetings to be schedule to get feedback on priorities and direction of study

5. Results of study may integrated into plan from a neighborhood plan approach - update after adoption (direction to go in and emerging trends of survey)

6. Confirm feedback loop - priority

▶ Needs: Preparation for July 24 Meeting

▶ Consider breakout groups for discussion

▶ Committee Report out and allow for comment at next committee meeting?

▶ Work with sub committee on deciding direction of the strategy

▶ Percent Complete: 30%
- Capabilities:
- ▶ Plan integration: Compile plans and update city efforts that occurred over past five years - ongoing

▶ Capabilities sample (Safe Growth Audit) provided for city to complete

▶ Typically there is a chapter that identifies capabilities

▶ The current DP3 plan does not address capabilities specifically.

▶ Bait City completed NFIP survey (Victor)

▶ Question for Mari - to what extent is this analysis needed - End of July Call

▶ Needs:

▶ Current NFIP RL/SRL properties and information- Baker submitted request to MOE

▶ Percent Complete: 15%
- MEMA Review
- FEMA Review
- Council Adoption
- Miscellaneous:
- ▶ Planning Commission Adoption only not Council - Monthly - Date in ExpectedFinal Approval - October/November. We should provide Commission with draft plan at the time that it is submitted to MEMA for review.
- Completed
- ▶ Survey Monkey Questionnaire: Health Care Ready-Waiting for Responses

▶ Risk Assessment Analysis - Confirmed at July 18 Meeting

▶ Goals - Confirmed at July 18 Meeting
- Planned Completion
- ▶ Strategy Meeting potential change to Thursday - back up

▶ Update current strategy's

▶ ID new strategies

▶ Coordinate call in late July with MEMA Jaleesa FEMA (Mari)

▶ For Plan Progress

▶ Compile/summarize data for strategy and hazard ID analysis after July 18 meeting
- Issues/Risks & Schedules
- ▶ ON SCHEDULE

▶ Previous Week Work

▶ In Design License resolved

▶ Next Week Work

▶ Legal Contract - To be turned over to MES today
- Meetings and Calls
- Week Ahead
- Strategy Sub Committee Meeting Prep and Schedule  
Health Care Ready survey results completed
- Friday(s) - Weekly call  
FEMA R III meeting with Mari  
Equity and Outreach Meetings - TBD (track only)  
Next Committee Meeting - Vulnerability & Strategy



Task Quad Chart: Baltimore City DPJ - Weekly Call

Date: July 27, 2018

Status Check

Key Work Products

Planning Process

- ▶ Meetings :
  - ▶ June 22 Kickoff Meeting (completed)
  - ▶ Ju ly 18 Advisory Meeting (completed)
  - ▶ Ju ly 23 Pre Sub Committee Meeting - Discussed sub committee meeting format and needs
  - ▶ Ju ly 26 Sub Strategy committee Meeting (completed)
    - ▶ Issue revised Priority strategy tables and consolidated actions
    - ▶ Agency leads to have updated strategies back to BC by Aug 1 meeting
- ▶ **Percent Complete: 50%**

Hazard Identification:

- ▶ Draft Hazard Identification Risk Assessment section of Ch 3 and Appendix completed.
- ▶ Product delivered to BC July 26
- ▶ Progress on Vulnerability Analysis for Aug 1 presentation
- ▶ **Compilation Details:**
- ▶ **Percent Complete: 80%**

Risk Assessment Vulnerability Analysis:

- ▶ **HAZUS data request**
- ▶ Local risk perspective from Health Care Ready will be integrated into the Risk Assessment and Vulnerability Analysis
- ▶ Compile information on risk to present to FEMA for review. Suggest changing color of plan blue to green (headers, footers and table leads). BC to check color codes with recommended Office of Sustainability color pallet.
- ▶ Suggested new text and associated tables based on new information
- ▶ 3.1 Hazard Rating Question - Damages based on collected data - no dam failure data available in Baltimore. Make sure that any expected damages that are identified in plan are supported - match what will be expected from lawsuit. Adjust data to account for damage control.
- ▶ **Needs:**
  - ▶ Baker / Sm it h will pull together large request for all needs regarding hazards and events
  - ▶ Citizen survey results / information to be inserted into analysis. Raw data format **will** be inserted in appendix
  - ▶ OEM TH IRA request and damage Assessment reports 2013 - waiting on damage assessment reports
- ▶ **Percent Complete: 45%**

Mitigation Strategy:

- ▶ Strategy Advisory Committee
  - ▶ First meeting - July 26
  - ▶ Priority projects sorted by hazards
  - ▶ Comp l eted projects and agency lead projectsdistributed
  - ▶ Att endees from BCHD, DGS, DOT, MOEM DPW DOP BGE
  - ▶ Discussed method for reviewing strategies
  - ▶ Began to reviewed updated priority actions
  - ▶ Agreed on consolidating actions and distributing new list to agency leads
- ▶ Goal of the meeting
  - ▶ Ga i n consensus on decisions and present high level results and needs to committee members for review and direction
  - ▶ Flag actions that reference/ align with high risk hazards - Continue changes after plan is approved
  - ▶ meeting with Jal eesa and Mari for end of July - to discuss plan status/update - MEMA taken lead and BC to follow up on call date
- ▶ **Per c ent Complete: 50%**

Equity and Outreach

- ▶ Heal th Care Ready Subcommittee
  - ▶ Da tes: Finalizing results of agency surveys
  - ▶ Organ izations and agenc ies have pushed out to residents - submitted to date results of resident survey
  - ▶ 1 on 1 meetings to be schedule to get feedback on priorities and direction of study. Target population that were highlighted in survey
    - ▶ Survey translated into Spanish and some other adjustments that were recommended
      - ▶ Resu lts of s tudy will be integrated into plan from a neighborhood plan approach - update after adoption (direction to go in and emerging trends of survey)
        - ▶ Reference study in existing plans
        - ▶ Add chapter that deals specifically with effort and results - emerging trends chapter - include resiliency hubs as support material
        - ▶ Have to identify content and layout of chapter if decided
        - ▶ Intro duc e idea in chapter 3
- ▶ **Percent Complete: 50%**

Capabilitie s:

- ▶ **Pl an integr ation:** Compile plans and update city efforts that occurred over past five years -ongoing
- ▶ Capabilit ies sample (Safe Growth Audit) provided for city to complete
- ▶ Typi cally there is a chapter that identifies capabilities
  - ▶ The cu rrent DP3 p l an does not address capabilities specifically.
  - ▶ Ba i t. City completed NFIP survey (Victor)
  - ▶ Question for Mari - to what extent is this analysis needed - End of July Call
- ▶ **Need s:**
- ▶ Current NFIP RUSRL properties and information- Baker submitted request to MOE
- ▶ **P e r c e n t Compl ete: 20%**

MEMA Review

- ▶ **Meeting to discuss status of meeting**

FEMA Review

Council Adoption

Mi sce ll aneo us:

- ▶ P lanning Comm i ssion Adoption only not Council - Monthly - Date in Expected Final

Completed

- ▶ Results of Survey Monkey Questionnaire:
  - ▶ SPD: Hazard ID & Risk Assessment
  - ▶ Health Care Ready: Agency / Resident
- ▶ Draft Risk Assessment Analysis
- ▶ Goals - Confirmed at July 18 Meeting

Planned Completion

- ▶ Agenda and framework for Aug 1 committee meeting
  - ▶ Update current strategy's
  - ▶ I D new strategies
  - ▶ Present results of risk assessment and social vulnerability survey
- ▶ Agenda items;
  - ▶ End Recogn ition
  - ▶ Schedule and details of what is expected in plan (chapters 4, 5 & 6)
  - ▶ Comment and review period
  - ▶ Advisory committee comfortable with schedule - ?? need another meeting
  - ▶ Vulnerab ility Analys i s - What to expect in chapter and integrating social vulnerability results into plan
  - ▶ Address Hazus limitations with FIRMs
  - ▶ Pr i o r it y - Update Hazus wind model to be consistent withsocial vulnerability results
    - ▶ May not need to address if no change in model
  - ▶ Provide summary of Strategy text
  - ▶ Prepare to provide examples
    - ▶ Combine/introduction of hazards
  - ▶ Next steps
  - ▶ I dent i fy members that participated in strategy sub committee
  - ▶ Outreach provide results of survey and high level outline of pull out chapter

Issues/Risks & Schedules

- ▶ **ON SCHEDULE**
- ▶ **Previous Week Work**
  - ▶ Returned strategy tables from agencies
- ▶ **Next Week Work**
  - ▶ Legal Contract - At MES, Baker entered a ATP notice to continue work on plan
- ▶ **Plan Product - What program is used for the plan Word or In Design** - Decided on moving forward with Word and then switch over to In Design later if needed:
  - ▶ Word - no footnotes
  - ▶ In Design - Difficult to manage
  - ▶ Transferring between will be difficult
  - ▶ Important - Aligning documents
- ▶ BC to send out chapters 3,4 & 5

Meetings and Calls

Approval - October/November. We should provide Commission with draft plan at the time that it is submitted to MEMA for review.

**Week Ahead**

Aug 1 Planning Committee Meeting

Friday(s) - Weekly call FEMA R III meeting with Mari  
Equity and Outreach Meetings - TBD (track only) Next Committee Meeting - Vulnerability & Strategy

Task Quad Chart: Baltimore City DPJ - Weekly Call

Date: August 3, 2018

Status Check

Key Work Products

Planning Process

- ▶ Meetings:

▶ June 22 Advisory - Kickoff Meeting (completed)

▶ July 18 Advisory Meeting (completed)

▶ July 23 Internal Team meeting to discuss strategy meeting objectives

▶ July 26 Sub Strategy committee Meeting (completed waiting foer feedback-August 2 deadline)

▶ August Advisory Meeting (completed)

▶ August 7 - Equity and Outreach Sub-committee meeting planned

▶ To Do:

▶ MEMA/FEMA Meeting: Jaleesa andMari for August 6 1:30 MEMA - to discuss plan status/update

▶ Materials to bring to MEMA meeting: strategy spread sheet, meeting quads, and timeline
- ▶ Percent Complete: 60%

Hazard Identification:

- ▶ Hazard Priority Survey Completed and presented at July 18 meeting - Committee agreed on analysis, methodology and noted changes, All changes incorporated into Ch 3 and submitted for review and confirmation.
- ▶ Percent Complete: 90%

Risk Assessment Vulnerability Analysis:

- ▶ Develop new strategy that identifies need for enhanced vulnerability analysis in next plan-this may require adjustment to strategies or include under Public Service?

▶ Compilation Details:

▶ Chapter 3 Risk Assessment and attachments completed and delivered. Tables were and format changed for update

▶ BC gathering new data to back fill chapter - SPD will update as needed

▶ Chapter 4 Vulnerability analysis tables and data compilation complete. Update to description is needed to complete chapter
- ▶ Percent Complete: 60%

Mitigation Strategy:

- ▶ Strategy / Action priority request sent to strategy sub-committee

▶ Adjustments made to consolidate 28 actions, prioritize actions by hazard type/number and divided actions into agency responsibility-presented at Subcommittee meeting on July 26. Committee agreed on the result and will update actions for their respective agencies

▶ Results presented at Aug 1 meeting - no adjustments accounted for

Sub Committees:

- ▶ Attendees:

Lisa McNeilly, DoP

Aubrey Germ, DoP

John Quinn, BGE

Kimberly Eshleman, BCHD

Ed Strouse, MOEM

Ryan McByrne, DPW

Mikah Zaslow, DOT

Craig Keenan, DGS

Phil Lee, Moffatt Nichol
- ▶ Reminder sent out individual agency leads with list of actions that are still pending. Request made to update actions that are highlighted - Updated and new Action - Due to BC August 2.

▶ Items to address before or during strategy sub committee meeting

▶ Pull out Completed, State and Federal responsible actions
- ▶ Percent Complete: 60%

Healthcare Ready - Equity and Outreach

- ▶ Community based survey - Completed and distributed. Continuing to push during the first two weeks of August.

Finalizing results and will report out to BC and team for inclusion in the Plan - plan to share draft survey analysis EOD 8/10 and relevant updates NLT than 8/14

Organizations and agencies have pushed out to residents (182 responses as of 8/6)
- ▶ 1 on 1 meetings to be schedule to get feedback on priorities and direction of study

▶ Equity and Outreach chapter - high level content and outline discussed on 8/2 call. HcR team to share drafts with Aubrey while Lisa is out of the office

Working towards draft chapter by 3/14
- ▶ Public comment meeting - soft dates for last two weeks of Aug. identified. HcR team to get a hold on location and begin developing agenda and content in concert with DP3 support team

▶ Consider breakout groups for discussion

▶ Committee Report out and allow for comment at next committee meeting?

▶ Work with sub committee on deciding direction of the strategy
- ▶ Percent Complete: 75%

Capabilities:

- ▶ Plan integration: Compile plans and update city efforts that occurred over past five years - ongoing

▶ Capabilities sample (Safe Growth Audit) provided for city to complete

▶ Typically there is a chapter that identifies capabilities

▶ The current DP3 plan does not address capabilities specifically.

▶ Bait. City completed NFIP survey (Victor)

▶ Question for Mari - to what extent is this analysis needed - End of July Call
- ▶ Needs:

▶ Current NFIP RL/SRL properties and information-Baker submitted request to MOE

▶ Percent Complete: 25%

Completed

- ▶ Survey Monkey Questionnaire: Health Care Ready-Waiting for Responses

▶ Hazard Identification Risk Assessment Analysis

▶ Vulnerability Analysis Tables

▶ Goals - Confirmed at July 18 Meeting

Planned Completion

- ▶ Strategy Meeting potentially change to

▶ Vulnerability analysis text

▶ Strategy results from agencies

▶ Strategy update

Issues/Risks & Schedules

- ▶ ON SCHEDULE

▶ Previous Week Work

▶ In Design License resolved

▶ Color scheme resolver
- ▶ Next Week Work

▶ Legal Contract - MES final stages
- ▶ CRS: RL Analysis:

▶ Potential Study may include correlation between documented damages and RL locations

▶ Repetitive flooding locations in table format - can we integrate it to plan

▶ Tie in evacuation areas to identified flood areas - roads

▶ Lisa out August 7 - 14

Meetings and Calls

Week Ahead

Healthcare Ready survey results - integrate MEMA / FEMA meeting

Complete Chapters

Public Meeting and Outreach planning

Planning Commission

Friday(s) - Weekly call

FEMA R III meeting with Mari

Equity and Outreach Meetings - TBD (track only)

Next Committee Meeting - TBD

Task Quad Chart: Baltimore City DP3 - Weekly Call

Date: August 10, 2018

Status Check

Key Work Products

Planning Process

- ▶ Meetings:

▶ June 22 Advisory - Kickoff Meeting (completed)

▶ July 18 Advisory Meeting (completed)

▶ July 23 Internal Team meeting to discuss strategy meeting objectives

▶ July 26 Sub Strategy committee Meeting (completed waiting foer feedback-August 2 deadline)

▶ August Advisory Meeting (completed)

▶ MEMA/FEMA Meeting: Jal eesa and matt and Joe August (completed) - Presented schedule, completed chapters and strategy analysis. no concerns from FEMA - green light but no extension

▶ August 7 - Equity and Outreach Sub-committee meeting planned (completed)

▶ To Do:

▶ Complete Chapters and compile document

▶ City 2 day war room meeting to be schedule Aug 20 - 23 TBD (send email)

▶ Percent Complete: 75%
- Hazard Identification:
- ▶ Chapter 3 and attachments completed and delivered. Tables were and format changed for update completed

▶ BC gather ing new data to back fill chapter - SPD will update as needed

▶ Draft changes since 2012 lead in text box

▶ Percent Complete: 95%
- Risk Assessment Vulnerability Analysis:
- ▶ \*\* Include in strategy section - Develop new strategy that identifies need for enhanced vulnerability analysis in next plan - include under Public Service?\*\*

▶ Chapter 4 Vu lnerability analysis tables and data compilation complete.

▶ Draft changes since 2012 lead in text box

▶ Per ce nt Complete : 60 %
- Mitigation Strategy:
- ▶ Strategy / Action priority request received from strategy sub-committee members:

▶ MOEM

▶ DOT

▶ BCHD

▶ HUD

▶ CH AP

▶ DOP (Environmental)

▶ Revised actions to account for revisions and changes

▶ Need to revise Chapter 5 chapter to account for changes and revisions

▶ Comp ile final st rategy summaries - discuss what is needed

▶ By Agency with identified changes

▶ Pu ll Comp leted

▶ Prio rities ??

▶ Ongong??

▶ Draft changes since 2012 lead in text box

▶ Need results from DPW and DOP

▶ Brainstorm new actions - between DOP SPD Baker and Healthcare Ready

▶ Percent Complete: 75%

Healthcare Ready - Equity and Outreach

▶ Commu nity based survey - Finalized Results to BC and team for inclusion in the Plan - Share draft survey analysis Conduct the analysis Friday 8/10 -responserate seems to be tapering a bit, though the survey will remain open. Updates to be provided +/- 8/14 Completion rate over all remains 77% 853 responses as of 8/10)

▶ 1 on 1 meetings to be schedule to get feedback on priorities and direction of study - conducted a number of interviews - solution oriented. Lead to community driven strategy

▶ Began work on moving forward chapter

▶ Percent Complete: 90%

▶ Capabilities:

▶ Plan integration: Compile plans and update city efforts that occurred over past five years - ongoing

▶ Safe Growth Audit to be answered and results integrated into plan

▶ Typically there is a chapter that identifies capabilities

▶ The current DP3 plan does not address capabilities specifically.

▶ Review Coastal Adaptation Plan and final deliverables for inclusion in plan

▶ Update DP3 to reflect new draft Climate Action Plan

▶ Per ce nt Co mplet e: 50 %

▶ MEMA Review

▶ During FEMA MEMA meeting agreement was made to conduct a joint review - expidite plan review

▶ FEMA Review

▶ No special request

▶ Co unc il A dop tion

▶ Miscellaneous:

▶ Planning Commission Adoption only not Council - Monthly - Date in Expected Final Approval - October/November. We should provide Commission with draft plan at the time that it is submitted to MEMA for review.

Completed

▶ Survey Monkey Questionnaire: Health Care Ready

▶ Hazard Identification Risk Assessment Analysis

▶ Vu lnerab ility Analys is Tables and Analysis

Planned Completion

▶ Plann ing Process

▶ Vu lnerab ility analysis

▶ Strategy results compiled

▶ Strategy update

▶ Moving Forward

▶ Capabi lities

▶ Legal Contract - Signed by MES and Baker

Issues/Risks & Schedules

▶ ON SCHEDULE

▶ Prev i o u s Week Work

▶ Contin ued wo rk on wr iting chapters and data compilation

▶ Next Week Work

▶ Job number and tasks set up - Charge Ready

▶ CRS: RL Analysis:

▶ Poten tial S tudy may include correlation between documented damages and RL locations

▶ Repet itive flooding locations in table format - can we integrate it to plan

▶ Tie in evacuation areas to identified flood areas - roads - Will know early November

▶ Lisa out August 7 - 14

Meetings and Calls

Week Ahead

Healthcare Ready results - integrate Complete Chapters War Room Public Meeting and Outreach Planning Commission Update and Meeting

Friday(s) - Weekly call Equity and Outreach Meetings - TBD (track only) Next Committee Meeting - Final Draft if needed



# Task Quad Chart: Baltimore City DPJ- Weekly Call

Date: August 17,2018

## Status Check

### Planning Process

- ▶ **Meetings:**
- ▶ June 22 Advisory - Kickoff Meeting (completed)
- ▶ Ju l y 18 Advisory Meeting (completed)
- ▶ Ju l y 23 Internal Team meeting to discuss strategy meeting objectives
- ▶ Ju l y 26 Sub Strategy committee Meeting (completed waiting foer feedback-August 2 deadline)
- ▶ August Advisory Meeting (completed)
- ▶ MEMA/FEMA Meeting: Jal eesa and Matt and Joe August (completed) - Presented schedule, completed chapters and strategy analysis. no concerns from FEMA - green light but no extension
- ▶ August 7 - Equity and Outreach Sub-committee 1 on 1 meetings (completed)
- ▶ **To Do:**
  - ▶ Complete Chapters and compile document
  - ▶ War room meeting to be schedule Aug 20 (Discuss date and Agenda)
  - ▶ MEMA FEMA prelim Draft review for public comment Aug 28
- ▶ **Percent Complete: 85%**

### Hazard Identification:

- ▶ C h a p t e r 3 and attachments completed and delivered. Table format changed for update - completed
- ▶ Draft changes since 2012 lead in text box
- ▶ **Percent Complete: 95%**

### Risk Assessment Vulnerability Analysis:

- ▶ \*\* Include in strategy section - Develop new strategy that identifies needfor enhanced vulnerability analysis in next plan - include under Public Service?\*\*
- ▶ Chapter 4 Vulnerability analysis tables and data compilation complete
- ▶ Update and delivery of draft chapter needed
- ▶ Draft changes since 2012 lead in text box
- ▶ **Percent Complete: 80%**

### Mitigation Strategy:

- ▶ Strategy / Action priority request needed from strategy sub-committee members:
  - ▶ DOP
  - ▶ DGS
  - ▶ BGE
  - ▶ HCD
  - ▶ MEO
  - ▶ PSC
  - ▶ R&P
  - ▶ DPW (received 8/16)
- ▶ Revised actions to account for revisions and changes
- ▶ Revised Chapter 5 to account for changes and revisions
- ▶ To do: finalize strategy summaries - discuss what is needed
  - ▶ By Agency with identified changes
  - ▶ Pu b l i c Comp l e t e d
  - ▶ P r i o r i t i e s
  - ▶ O n g o n g
- ▶ Draft changes since 2012 lead in text box
- ▶ **Percent Complete: 80%**

### Healthcare Ready - Equity and Outreach

- ▶ C o m m u n i t y based survey - Finalized Completed results and report to BC and team for inclusion in the Plan 8/16/2018 1,000 responses as of 8/10)
- ▶ 1 o n 1 meetings to be schedule to get feedback on priorities and direction of study - conducted a number of interviews - solution oriented. Lead to community driven strategy
- ▶ Work on moving forward chapter - Ongoing
- ▶ **Percent Complete: 95%**

### Capabilities:

- ▶ **Plan integration:** Compile plans and update city efforts that occurred over past five years - ongoing
- ▶ S a f e Growth Audit to be answered and results integrated into plan
- ▶ T y p i c a l l y there is a chapter that identifies capabilities
  - ▶ T h e c u r r e n t DP3 plan does not address capabilities specifically.
- ▶ R e v i e w Coastal Adaptation Plan and final deliverables for inclusion in plan
- ▶ Update DP3 to reflect new draft Climate Action Plan
- ▶ **P e r c e n t C o m p l e t e :50%**

### Completed

- ▶ Hazard Identification Risk Assessment Analysis Chapter 3
- ▶ V u l n e r a b i l i t y A n a l y s i s Report and Survey Results

### Planned Completion

- ▶ P l a n n i n g Process Chapter
- ▶ V u l n e r a b i l i t y A n a l y s i s
- ▶ Strategy results compiled and Chapter
- ▶ Moving Forward Chapter
- ▶ C a p a b i l i t i e s
- ▶ Legal Contract - Signed by MES and Baker 8/8/2016

## Issues/Risks & Schedules

- ▶ **ON SCHEDULE**
- ▶ **Previous Week Work**
  - ▶ Group continued to work on writing independent chapters and data compilation
- ▶ **Next Week Work**
  - ▶ War Room Meeting
  - ▶ F i n a l i z e Draft
  - ▶ Prepare for FEMA/MEMAdraft Review
- ▶ **CRS: RL Analysis:**
  - ▶ Potential Study may include correlation between documented damages and RL locations. Ask to update existing RL map and data presented in current DP3
  - ▶ R e p e t i t i v e flooding locations in table format - Priority flood ranking to be delivered on Tuesday can we integrate it to plan
  - ▶ T i e i n evacuation areas to identified flood areas - roads - Will know early November
- ▶ **Schedules** :
  - ▶ Mark out Week of September 10

## Meetings and Calls

### Week Ahead

Healthcare Ready results - integrate Complete Chapters War Room Public Meeting and Outreach Planning Commission Update and Meeting

Friday(s) - Weekly call  
Equity and Outreach Meetings - TBD (track only)  
Next Committee Meeting - Final Draft if needed

### MEMA Review

- ▶ During FEMA MEMA meeting agreement was made to conduct a joint review - expedite plan review - end of August follow up Meeting with MEMA / FEMA

### FEMA Review

- ▶ N o s p e c i a l r e q u e s t

### Council Adoption

- ▶ Planning Commission Adoption only not Council - Monthly - Date in Expected Final Approval - October/November. We should provide Commission with draft plan at the time that it is submitted to MEMA for review.

### Miscellaneous:

# Task Quad Chart: Baltimore City DPJ - Weekly Call

Date: August 24, 2018

## Status Check

## Key Work Products

### Planning Process

- ▶ **Meetings:**
- ▶ June 22 Advisory - Kickoff Meeting (completed)
- ▶ July 18 Advisory Meeting (completed)
- ▶ July 23 Internal Team meeting to discuss strategy meeting objectives
- ▶ July 26 Sub Strategy committee Meeting (completed waiting for feedback-August 2 deadline)
- ▶ August Advisory Meeting (completed)
- ▶ MEMA/FEMA Meeting: Jal eesa and Matt and Joe August (completed) - Presented schedule, completed chapters and strategy analysis. no concerns from FEMA - green light but no extension
- ▶ August 7 - Equity and Outreach Sub-committee 1 on 1 meetings (completed)
- ▶ Aug 20 - War room meeting
- ▶ **To Do :**
  - ▶ MEMA / FEMA prelim Draft review for public comment Aug 28
  - ▶ Adjust / revise plan accordingly - ongoing
  - ▶ Public Meeting Scheduled for August 29
  - ▶ MEMA / FEMA Final Review
  - ▶ Weekly check in meetings and continued coordination
- ▶ **Percent Complete: 95%**

### Hazard Identification:

- ▶ Final draft complete - Chapter 3 and attachments completed and delivered & Tables and appendix completed and delivered
- ▶ To Do: Final editing and revise if necessary
- ▶ **Percent Complete: 98%**

### Risk Assessment Vulnerability Analysis:

- ▶ Final draft complete - Chapter 4 Vulnerability analysis tables and data compilation complete
- ▶ To Do: Final editing and revise if necessary
- ▶ **Percent Complete: 98%**

### Mitigation Strategy:

- ▶ Final draft complete - Chapter 5 Strategy and summary tables compiled and delivered
- ▶ To Do: Final editing and revise if necessary, Finalize tables for consistency
- ▶ **Percent Complete: 95%**

### Healthcare Ready - Equity and Outreach

- ▶ Community based survey - completed and integrated into summary section
- ▶ Moving forward chapter completed and delivered
- ▶ **Percent Complete: 95%**

### Capabilities :

- ▶ **Plan integration:**
- ▶ Chapter 1 & 2 Compile plans and update city efforts that occurred over past five years
- ▶ Safe Growth Audit to be answered and results integrated into plan
- ▶ **Percent Complete: 98%**

### MEMA Review

- ▶ FEMA / MEMA joint review - expedite plan review - BC to submit August 27
- ▶ **FEMA Review**
- ▶ No special request at this time
- ▶ **Council Adoption**
- ▶ Planning Commission Adoption only not Council
- ▶ Expected Final Approval - October/November - Updates

### Miscellaneous:

### Completed

- ▶ Final drafts
- ▶ Chapter 1, 2, 3, 4, 5, 6 & 7 (new)
- ▶ Review Tool - Draft (need to fill in sections / pages if necessary)

### Planned Completion

- ▶ Public Meeting
- ▶ Revisions from public review
- ▶ Revisions from MEMA / FEMA
- ▶ Final compilation

## Issues/Risks & Schedules

- ▶ **ON SCHEDULE**
- ▶ **Previous Week Work**
  - ▶ Group continued to work on writing independent chapters and data compilation
- ▶ **Next Week Work**
  - ▶ Prepare for public meeting - slides and presentation material
- ▶ **CRS: RL Analysis:**
  - ▶ Potential Study may include correlation between documented damages and RL locations. Ask to update existing RL map and data presented in current DP3
- ▶ **Schedules:**
  - ▶ Mark out Week of September 10

## Meetings and Calls

### Week Ahead

Public Meeting and Outreach  
Planning Commission Update and Meeting

Friday(s) - Weekly call  
Equity and Outreach Meetings - TBD (track only)  
Next Committee Meeting - Final Draft if needed