Appendix 1-2: Team Meetings

Consultants
Mark James and Melvin Hicks - Michael Baker International
Ginny Smith and Michele King - Smith Planning and Design
Sarah Baker - Healthcare Ready

Sustainability Office
Lisa McNeilly - Sustainability Director
Aubrey Germ - Climate and Resilience Planner
Status Check

Completed

Key Work Products

Planned Completion

Survey Monkey Questionnaire
Strategy and Action Update

Meeting: FEMA R III meeting with Mari

Next Week

Survey Monkey Questionnaire
Strategy and Action Update

Meetings:

June 22 Kickoff Meeting (completed)
July 18 Advisory Meeting (planned)

Planning Process:

Low priority items - Committee to add to next week's agenda

Survey Monkey Questionnaire
Strategy and Action Update

Previous Week

Survey Monkey Questionnaire
Strategy and Action Update

ON SCHEDULE

Survey Monkey Questionnaire
Strategy and Action Update

Issues/Risks & Schedules

On Schedule

Survey Monkey Questionnaire
Strategy and Action Update

Next Week Work

Survey Monkey Questionnaire
Strategy and Action Update

Legal Contract - Signed and ongoing

Next Wednesday approx.

Survey Monkey Questionnaire
Strategy and Action Update

FEMA R III meeting with Mari

Equity and Outreach Meeting - TBD (track only)

July 18 Advisory Meeting (planned)

Mitigation Strategy:

Preliminary mapping is completed but not reviewed by FEMA (review date is not determined yet). Able to gain product from consultant but need direction on what is best method

Question for Mari - What data do we use?

Can be used as a Mitigation Strategy - use current data and make recommendation for next update

FEMA to call in Mari

DNR (Sasha Lands) MHT (Jen Sparenberg) USACE (Stacey Underwood)

Create subcommittees:

1. Sub-committee Health Care Ready - Equity and Outreach
2. Sub-committee Smith and Baker - Strategy Advisory

Survey Monkey Questionnaire
Strategy and Action Update

Do not go through each strategy (too much is too confusing)

As long as maps are consistent - Keep current format and adjust content

Mary Baker will be doing all maps and analysis

Survey Monkey Questionnaire
Strategy and Action Update

Baltimore City to provide base slide to Smith and Baker

Survey Monkey Questionnaire
Strategy and Action Update

Due date: results from survey July 16 - to be presented at July 18 meeting

Survey Monkey Questionnaire
Strategy and Action Update

Remind email to be sent by Baltimore City (mid) next week

Survey Monkey Questionnaire
Strategy and Action Update

Hazard Priority Survey Distributed - Received 6 responses to date

Survey Monkey Questionnaire
Strategy and Action Update

Hazard Identification:

Survey Monkey Questionnaire
Strategy and Action Update

Hazard Identification:

Survey Monkey Questionnaire
Strategy and Action Update

Mitigation Strategy:

Survey Monkey Questionnaire
Strategy and Action Update

Planning Process:

Survey Monkey Questionnaire
Strategy and Action Update

Survey Monkey Questionnaire
Strategy and Action Update

Survey Monkey Questionnaire
Strategy and Action Update

Survey Monkey Questionnaire
Strategy and Action Update
**Mitigation Strategy:**

- **Strategy/Action priority request sent to advisory committee.**
  - June 17 to be presented at July 18 meeting.
- **Compilation Details?**
  - Strategy spreadsheet to be reviewed and priority actions discussed during July 18 meeting.
  - Split responsibility up among committee members / Lisa to respond for DOP action updates.

- **Create Sub Committees:**
  - A. Sub committee Smith and Baker - Strategy Advisory
    1. Group should be result of meeting on July 16
    2. 2 part strategy - address actions that have direction and those that do not.
    3. Set date and time for strategy sub committee meeting in next week.
    4. Shelf - Strategies that we might want to keep in for political reasons / other responsibilities.
    5. Functional way of documenting - look into different technologies (flip charts / dual screens).
  - B. Sub committee Health Care Ready - Equity and Outreach
    1. Community based questions currently added to existing survey - need to know when to finalize. Will be going out to community after next week.
    2. Include qualitative questions focused on engagement and additional questions on manmade hazards.
    3. Date: Finalizing this week shared with community based orgs and Office of Sustainability contact list.
    4. Needs: Preparation for July 16 Meeting
      - Focus on high priority items (i.e. high priority short term with no progress)
      - Provide time for committee to brainstorm new strategies and actions.
      - Consider breakout groups for discussion of next meeting on Strategy committee.
    5. Percent Complete: 20%

**Hazard Identification:**

- **Hazard Priority Survey Distributed - Reminder email to be sent by Baltimore City with July 16 reminder - Due date: results from survey July 16.
- **Compilation Details:**
  - Take survey results and convert into own format.
  - A Rating Criteria & Preliminary Risk Ranking Results were developed.
  - Local Risk Perspective has been integrated into the Risk Ranking.
  - Needs: To provide base slide to Smith and Baker - Received.
  - Percent Complete: 30%

**Risk Assessment Vulnerability Analysis:**

- **HAZUS data request - not provided to date still waiting on damage assessment reports.**
  - FEMA review - not determined yet. Able to gain product from consultant but need direction on what is best method.
  - Question for Mari - What do we use?
  - Community level analysis - social vulnerability index results (incl. maps and GIS data) will be provided.
  - FEMA review - damage assessment reports 2013 - 2018: THIRA requested and damage assessment reports 2013 - 2018. We will use data from the time that it is submitted to MEMA for review.
  - Approval - October/November. We should provide Commission with draft plan at approval.
  - FEMA R Ill meeting with Mari - waiting on damage assessment reports.
  - Friday(s) - Weekly call.
  - Coordinate with SPD.

**Week Ahead:**

- **July 16 Meeting - Hazard Identification and Risk Assessment**
  - Questions to consider for Committee Members:
    - Are there new needs?
    - Add at end?
    - Ongoing?
  - Legal Contract - Signed by and dated.
  - Next committee meeting - Strategy.
  - Determined license requested for inclusion of consultant but need direction on what is best method.
  - Sustainability contact list - July 27.

**Next Week Work:**

- **For Plan Progress**
  - Memo 1/1: Summarize data for strategy and hazard ID analysis after July 18 meeting.
  - FEMA R 8 meeting with Mari.
  - Equity and Outreach Meeting - TBD (track only).
  - Next committee meeting - Strategy.

**Issues/Risks & Schedules:**

- **ON SCHEDULE**
  - FEMA R 8 meeting with Mari.
  - Equipment and Outreach Meeting - TBD (track only).
  - Next committee meeting - Strategy.

- **Waiting for Responses**
  - FEMA R 8 meeting with Mari.
  - Equipment and Outreach Meeting - TBD (track only).
  - Next committee meeting - Strategy.
**Planning Process**

**Meeting**
- *2 Kids if event* (completed) - was FEMA/MEMA on call? Not on call - BC to follow up with MEMA.

**July**
- 24 Sub Strategy committee meeting

- 50%
- Decide on date Tuesday or Thursday - Send Invite
- Plan Meeting Format - Divide into groups (Hazards / Agencies / Sections)<br>Based on number of responses
- Agenda / Handouts / Workshop Material

**Percent Complete:** 20%

**Hazard Identification**
- Hazard Priority Survey Completed and presented at July 18 meeting - Committee agreed on analysis, methodology and noted changes

**Compilation Details**
- Local risk perspective from Health Care Ready will be integrated into the Risk Assessment and Vulnerability Analysis
- Chapter 3 write up and incorporate new data and analysis that has been compiled and confirmed at meeting - include tables and process that was used
- Develop new appendix that supports body of plan with current data

**Percent Complete:** 60%

**Risk Assessment Vulnerability Analysis**
- HAZUS data request
- DFIRM and HAZUS - Develop new strategy that identifies need for enhanced vulnerability analysis in next plan - This may require adjustment to strategies or include under Public Service?
- OEM THIRFA - Gain on demand assessment reports 2013 - waiting on demand assessment reports
- Not x Baker/Smith will pull together large request for all new hazards and events

**Percent Complete:** 30%

**Mitigation Strategy**
- Strategy / Action priority request sent to advisory committee - Only 1 response received. Second round request sent after July 16 committee meeting with new deadline.
- Results presented at July 18 meeting - no adjustments accounted for

**Compilation Details?**
- 12-16 members from identified agencies / Lisa to respond for DOP action updates

**Create Sub Committees**
- A. Sub Committee Smith and Baker- Strategy Advisory
- B. Sub Committee Smith and Baker- Strategy Advisory
- Final meeting - Tuesday or Thursday (to be determined)
- Attendees: 5 people identified after meeting but may have more after invite. BC to send out reminder invite once this afternoon
- Invitation: Reminder to be sent out individual agency leads with list of actions that are still pending. Request will be made to update actions that are highlighted
- Items to address before or during strategy sub committee meeting
  - Re-bucket / consolidate strategies
  - Introduction of hazard in priority spreadsheet
  - This strategy gets biggest bang for the buck
  - C: Consider introducing hazard type and probability of hazard event into analysis priority spreadsheet
  - Baker to develop worksheet for strategy meeting
  - Work through strategies pre meeting Baker and BC Monday 3:30 PM
  - Put into State and Fed responsible actions to support compared

**Goal of the meeting**
- Gain consensus on decisions and present high level results and needs to committee members for review and direction
- Flag actions that reference I Aign with high risk hazards - Continue changes after plan is approved - flagging strategy for fall adoption

**Previous Week Work**
- 50% - I am meeting with Jaiessa and Mari for end of July - to discuss plan status, update - MEMA taken lead and BAI City to follow up on call date
- SF/RC - Set up a way of documenting different technology / charts

**Next Week Work**
- B. Sub committee Health Care Ready - Equity and Outreach
  - 1. Community based questions currently added to existing survey - Complete and distributed
  - 2. Dates: Finalizing this week shared with community based and Office of Sustainability contact list - July 27 deadline for results to City (will work with BC concurrently)
  - 3. Organizations and agencies have pushed out to residents (25 responses to date)
  - 4. On 1 meetings to be schedule to get feedback on priorities and direction of strategy
  - 5. Results of study may integrated into plan from a neighborhood plan approach - update after adoption (direction to go in and emerging trends of survey)
  - 6. Confirm feedback loop - priority
- Follow up in BAI, etc.

**Capital**
- Plan integration - Compile plans and update city efforts that occurred over past five years - on going
- Capability survey (Safe Growth Audit) provided for city to complete

**Top 5**
- There is a chapter that identifies capabilities
- The current DF3 plan does not address capabilities specifically
- B: City completed NFIP survey (Victor)

**For Plan Progress**
- Develop new appendix that supports body of plan with current data

**Percent Complete:** 60%

**Issues/Risks & Schedules**

**ON SCHEDULE**
- InDesign License resolved

**Next Week Work**
- Legal Contract - To be turned over to MEMA today

**Week Ahead**
- Strategy Sub Committee Meeting Prep and Schedule
- Health Care Ready survey results completed
- Friday(s) - Weekly call

**Previous Week Work**
- FEMA-R III meeting with Maria Equity and Outreach Meetings - TBD (track only)

**Next Week Work**
- Health Care ready-Maria Equity and Outreach Meetings - TBD (track only)
- Next Committee Meeting - Vulnerability & Strategy

**Key Work Products**

**Completed**
- Survey Monkey Questionnaire: Health Care Ready-Waiting for Responses
- Risk Assessment Analysis - Confirmed at July 18 Meeting
- Goals - Confirmed at July 18 Meeting

**Meetings and Calls**

**Weekly Call**
- FEMA R 3 meeting with Maria Equity and Outreach Meetings - TBD (track only)
- Next Committee Meeting - Vulnerability & Strategy

**As of**
- Planning Commission Adoption only not Council - Monthly - Date in Expected Final Approval - October/November
- MEMA Review
- FEMA Review
- Council Adoption

---

**Status Check**

**Planning Process**

**Meeting**
- 2 Kids if event (completed)
- 18 Advisory Meeting (completed) - was FEMA/MEMA on call? Not on call - BC to follow up with MEMA.
- July 24 Sub Strategy committee meeting

**Percent Complete:** 50%

**Hazard Identification**
- Hazard Priority Survey Completed and presented at July 18 meeting - Committee agreed on analysis, methodology and noted changes

**Compilation Details**
- Local risk perspective from Health Care Ready will be integrated into the Risk Assessment and Vulnerability Analysis
- Chapter 3 write up and incorporate new data and analysis that has been compiled and confirmed at meeting - include tables and process that was used
- Develop new appendix that supports body of plan with current data

**Percent Complete:** 60%

**Risk Assessment Vulnerability Analysis**
- HAZUS data request
- DFIRM and HAZUS - Develop new strategy that identifies need for enhanced vulnerability analysis in next plan - This may require adjustment to strategies or include under Public Service?
- OEM THIRFA - Gain on demand assessment reports 2013 - waiting on demand assessment reports
- Not x Baker/Smith will pull together large request for all new hazards and events

**Percent Complete:** 30%

**Mitigation Strategy**
- Strategy / Action priority request sent to advisory committee - Only 1 response received. Second round request sent after July 16 committee meeting with new deadline.
- Results presented at July 18 meeting - no adjustments accounted for

**Compilation Details?**
- 12-16 members from identified agencies / Lisa to respond for DOP action updates

**Create Sub Committees**
- A. Sub Committee Smith and Baker- Strategy Advisory
- B. Sub Committee Smith and Baker- Strategy Advisory
- Final meeting - Tuesday or Thursday (to be determined)
- Attendees: 5 people identified after meeting but may have more after invite. BC to send out reminder invite once this afternoon
- Invitation: Reminder to be sent out individual agency leads with list of actions that are still pending. Request will be made to update actions that are highlighted
- Items to address before or during strategy sub committee meeting
  - Re-bucket / consolidate strategies
  - Introduction of hazard in priority spreadsheet
  - This strategy gets biggest bang for the buck
  - C: Consider introducing hazard type and probability of hazard event into analysis priority spreadsheet
  - Baker to develop worksheet for strategy meeting
  - Work through strategies pre meeting Baker and BC Monday 3:30 PM
  - Put into State and Fed responsible actions to support compared

**Goal of the meeting**
- Gain consensus on decisions and present high level results and needs to committee members for review and direction
- Flag actions that reference I Aign with high risk hazards - Continue changes after plan is approved - flagging strategy for fall adoption

**Previous Week Work**
- 50% - I am meeting with Jaiessa and Mari for end of July - to discuss plan status, update - MEMA taken lead and BAI City to follow up on call date
- SF/RC - Set up a way of documenting different technology / charts

**Next Week Work**
- B. Sub committee Health Care Ready - Equity and Outreach
  - 1. Community based questions currently added to existing survey - Complete and distributed
  - 2. Dates: Finalizing this week shared with community based and Office of Sustainability contact list - July 27 deadline for results to City (will work with BC concurrently)
  - 3. Organizations and agencies have pushed out to residents (25 responses to date)
  - 4. On 1 meetings to be schedule to get feedback on priorities and direction of strategy
  - 5. Results of study may integrated into plan from a neighborhood plan approach - update after adoption (direction to go in and emerging trends of survey)
  - 6. Confirm feedback loop - priority
- Follow up in BAI, etc.

**Capital**
- Plan integration - Compile plans and update city efforts that occurred over past five years - on going
- Capability survey (Safe Growth Audit) provided for city to complete

**Top 5**
- There is a chapter that identifies capabilities
- The current DF3 plan does not address capabilities specifically
- B: City completed NFIP survey (Victor)

**For Plan Progress**
- Develop new appendix that supports body of plan with current data

**Percent Complete:** 60%
Planing Process

- Flag: June 22 Kickoff Meeting (completed)
- July 18 Advisory Meeting (completed)
- July 23 Pre Sub Committee Meeting - Discussed sub committee meeting format and needs
- July 26 Sub Strategy committee Meeting (completed)

Hazards of the Meeting:

- Issue revised Priority strategy tables and consolidated actions
- Agency leads to have updated strategies back to BC by Aug 1 meeting

Risk Assessment Vulnerability Analysis:

- HAZUS data request
- Local risk perspective from Health Care Ready will be integrated into the Risk Assessment and Vulnerability Analysis

Mitigation Strategy:

- Strategy Advisory Committee

- Goal of the meeting

Equity and Outreach:

- Health Care Ready Subcommittee

Issues/Risks & Schedules

- ON SCHEDULE:
  - Previous Week Work
  - Next Week Work

Meetings and Calls

- Approval - October/November: We should provide Commission with draft plan at the time that it is submitted to MEMA for review.
**Week Ahead**

Aug 1 Planning Committee Meeting

Friday(s) - Weekly call FEMA R III meeting with Mari

Equity and Outreach Meetings - TBD (track only) Next Committee Meeting - Vulnerability & Strategy
Mitigation Strategy:

Planning Process

✓ June 22 Advisory - Kickoff Meeting (completed)
✓ Jul 18 Advisory Meeting (completed)
✓ July 23 Internal Team meeting to discuss strategy meeting objectives
✓ July 28 Strategic Committee Meeting (completed wating for feedback-August 2 deadline)
✓ August Advisory Meeting (completed)
✓ August 7 - Equity and Outreach Sub-committee meeting planned

To Do:

MEMA/EMA Meeting: Jaleesa and Mari for August 6 1:30 MEMA - to discuss plan status/update

Materials to bring to MEMA meeting: strategy spread sheet, meeting goals, and timeline

Percent Complete: 60%

Hazard Mitigation:

✓ Hazard Priority Survey Completed and presented at July 18 meeting - Committee agreed on analysis, methodology and noted changes. All changes incorporated into Ch 3 and submitted for review and confirmation.

Percent Complete: 90%

Risk Assessment Vulnerability Analysis:

✓ Develop new strategy that identifies need for enhanced vulnerability analysis in next plan-this may require adjustment to strategies or include under Public Service?

✓ Compilation Details:
  ✓ Chapter 3 Risk Assessment and attachments completed and delivered.
  ✓ Tables were formatted for update
  ✓ BC gathering new data to back Ch 8 chapter - SPD will update as needed
  ✓ Chapter 4 Vulnerability analysis tables and data completion complete.
  ✓ Update to description is needed to complete chapter

Percent Complete: 60%

Mitigation Strategy:

✓ Strategy Action priority request sent to strategy sub-committee

✓ Adjustments made to consolidate 28 actions, prioritize actions by hazard type/number and divided actions into agency responsibility-presented at Subcommittee meeting on July 26. Committee agreed on the result and will update actions for their respective agencies

✓ Results presented at Aug 1 meeting - no adjustments accounted for Sub Committees:

Attendees:

Lisa McNelly, DoP
Aubrey Genn, DoP
John Quinn, BCE
Kimberly Eshelman, BCHD
Ed Strouse, MOEM
Ryan McByrne, DPW
Mikai Zaskow, DOT
Craig Keenan, DGS
Phil Lee, Moffatt Nichol

Reminders sent out individual agency leads with list of actions that are still pending. Request made to update actions that are highlighted - Updated and new Action - Due to BC August 2.

✓ Items to address before or during strategy sub-committee meeting

✓ Pull out Completed, State and Federal responsibilities

Percent Complete: 60%

Healthcare Ready - Equity and Outreach

✓ Community based survey - Completed and distributed. Continuing to push forward during the first two weeks of August.

✓ Finalizing results and will report out to BC and team for inclusion in the Plan - plan to share draft survey analysis EOD 8/10 and relevant updates NLT than 8/14

✓ Organizations and agencies have pushed out to residents (182 responses as of 8/6)

✓ One on one meetings to schedule get feedback on priorities and direction of study

✓ Equity and Outreach chapter - high level content and outline discussed on 8/2 call. HcR team to share drafts with Aubrey while Lisa is out of the office.

✓ Working towards draft chapter by 3/14

✓ Public comment meeting - soft dates for last two weeks of Aug. identified. HcR team to get a hold on location and begin developing agenda and content in concert with DPS support team

✓ Consider breakout groups for discussion

✓ Committee Report out and allow for comment at next committee meeting?

✓ Work with sub committee on deciding direction of the strategy

Percent Complete: 75%

✓ Capabilities:

  ✓ Plan integration: Complete plans and update city efforts that occurred over past five years - ongoing

  ✓ Capabilities sample (Safe Growth Audit) provided for city to complete

  ✓ Typically there is a chapter that identifies capabilities

  ✓ The current DP3 plan does not address capabilities specifically.

  ✓ City completed NFIP survey (Victor)

  ✓ Question for Mari - to what extent is this analysis needed - End of July Call

✓ Needs:

  ✓ Current NFIP RLSRL properties and information-Baker submitted request to MOE

Percent Complete: 25%

MEMA Review

FEMA Review

Council Adoption

Miscellaneous:

✓ Planning Commission Adoption only not Council - Monthly - Date in Expected Final Approval - October/November. Washould provide Commission with draft plan at the time that it is submitted to MEMA for review.

✓ FEMA Review

✓ Council Adoption

✓ Miscellaneous:
Risk Assessment Vulnerability Analysis:

- Health Care Ready
- Mitigation Strategy:
- Hazard Identification:
- Planning Process

**MEMA/FEMA Meeting: Jaleesa and matt and Joe August (completed) - Presented schedule, completed chapters and strategy analysis. no concerns from FEMA - green light but no extension**

May - Equity and Outreach Sub-committee meeting planned (completed)

- To Do:
  - Comp. late Chapters and compile document
  - GIy 2-day war room meeting to be schedule Aug 20 - 23 TBD (send email)

Percent Complete: 75%

**Risk Assessment Vulnerability Analysis:**

- **“Include in strategy section - Develop new strategy that identifies need for enhanced vulnerability analysis in next plan - include under Public Service?”**
- **Chapter 4 - Vulnerability analysis tables and data compilation complete.**
- **Draft changes since 2012 lead in text box**
- **For or not Complete : 95%**

**Mitigation Strategy:**

- **Strategy / Action priority request received from strategy sub-committee members:**
  - MOEM
  - DOT
  - BCHD
  - HUD
  - CHIP
  - DOP (Environmental)

- **Revised actions to account for revisions and changes**
- **Need to revise Chapter 5 chapter to account for changes and revisions**
- **Comp. late final draft strategy summaries - discuss what is needed**
- **By Agency with identified changes**
  - Ps. I Comp. late
  - No risks??
  - ongoing??
- **Draft changes since 2012 lead in text box**
- **Need results from DPW and DOP**
- **Brainstorm new actions - between DOP SPD Baker and Healthcare Ready**
- **Percent Complete: 75%**

Healthcare Ready - Equity and Outreach

- Community based survey - Finalized
- Results to BC and team for inclusion in the Plan - Share draft survey analysis
- Conduct the analysis Friday 8/10 - responderate seems to be tapering a bit, though the survey will remain open.
- Updates to be provided +/- 8/14
- Completion rate over all remains 77%
- 853 responses as of 8/10

- 1 on 1 meetings to be schedule to get feedback on priorities and direction of study - conducted a number of interviews - solution oriented. Lead to community driven strategy
- Began work on moving forward chapter

Percent Complete: 90%

**Next Committee Meeting - Final Draft if needed**

**Completed**

- Survey Monkey Questionnaire: Health Care Ready
- Hazard Identification Risk Assessment Analysis
- Vulnerability Analysis Tables and Analysis

**Planned Completion**

- Planning Process
- Hazard Identification Risk Assessment Analysis
- Strategy results compiled
- Strategy update
- Moving Forward
- Cleanup

**Legal Contract - Signed by MES and Baker**

**Issues/Risks & Schedules**

- **ON SCHEDULE**
- **Previous Week Work**
- **Next Week Work**
- **CRS: RL Analysis:**
  - Potential study may include correlation between documented damages and RL locations
  - Repetitive flooding locations in table format - can we integrate it to plan
  - Tie in evacuation areas to identified flood areas - roads - Will know early November
  - Lisa out August 7 - 14

**Meetings and Calls**

**Week Ahead**

- Healthcare Ready results - integrate
- Complete Chapters
- War Room
- Public Meeting and Outreach
- Planning Commission Update and Meeting

Friday(s) - Weekly call
- Equity and Outreach Meetings - TBD (track only)
- Next Committee Meeting - Final Draft if needed
**Mitigation Strategy:**

**Hazard Identification:**
- Chapter 3 and attachments completed and delivered. Table format changed for update - completed
- Draft changes since 2012 lead in text box
- Percent Complete: 95%

**Risk Assessment Vulnerability Analysis:**
- """" Include in strategy section - Develop new strategy that identifies need for enhanced vulnerability analysis in next plan - include under Public Service?"
- Chapter 4 Vulnerability analysis tables and data compilation complete
- Update and delivery of draft chapter needed
- Draft changes since 2012 lead in text box
- Percent Complete: 80%

**Mitigation Strategy:**
- Strategy / Action priority request needed from strategy sub-committee members:
  - DOP
  - DGS
  - BGE
  - HCD
  - MED
  - PSC
  - S&F
  - DPW (received 8/16)
- Revised actions to account for revisions and changes
- Revised Chapter 5 to account for changes and revisions
- To do: finalize strategy summaries - discuss what is needed
  - By Agency with identified changes
  - Finalize Draft - Ongoing
- Draft changes since 2012 lead in text box
- Percent Complete: 80%

## Healthcare Ready - Equity and Outreach

- Community based survey - Finalized
  - Completed results and report to BC and team for inclusion in the Plan 8/16/2018
  - 1,000 responses as of 8/10
- 1 on 1 meetings to be schedule to get feedback on priorities and direction of study - conducted a number of interviews - solution oriented. Lead to community driven strategy
- Work on moving forward chapter - Ongoing
- Percent Complete: 95%

### Capabilities:
- Plan integration: Compile plans and update city efforts that occurred over past five years - ongoing
- Safe Growth Audit to be answered and results integrated into plan
- Typica lly there is a chapter that identifies capabilities
- Current DP3 plan does not address capabilities specifically.
- Review Coastal Adaptation Plan and final deliverables for inclusion in plan
- Update DP3 to reflect new draft Climate Action Plan
- Percent Complete: 50%

### Meetings and Calls

**Week Ahead**

**Healthcare Ready results - integrate**
- Complete Chapters
- War Room
- Public Meeting and Outreach
- Planning Commission Update and Meeting

**Friday(s): Weekly call**
- Equity and Outreach Meetings - TBD (track only)
- Next Committee Meeting - Final Draft if needed

---

**MEMA Review**

- During FEMA MEMA meeting agreement was made to conduct a joint review - expedite plan review - end of August follow up Meeting with MEMA / FEMA

**FEMA Review**

- No special requests

**Council Adoption**

- Planning Commission Adoption only not Council - Monthly - Date in Expected Final Approval - October/November. We should provide Commission with draft plan at the time that it is submitted to MEMA for review.

---
### Planning Process

<table>
<thead>
<tr>
<th>Meetings:</th>
</tr>
</thead>
<tbody>
<tr>
<td>June 22 Advisory - Kickoff Meeting (completed)</td>
</tr>
<tr>
<td>July 18 Advisory Meeting (completed)</td>
</tr>
<tr>
<td>July 23 Internal Team meeting to discuss strategy meeting objectives</td>
</tr>
<tr>
<td>July 26 Sub Strategy committee Meeting (completed waiting for feedback-August 2 deadline)</td>
</tr>
<tr>
<td>August Advisory Meeting (completed)</td>
</tr>
<tr>
<td>MEMA/FEMA Meeting: Jal eesa and Matt and Joe August (completed) - Presented schedule, completed chapters and strategy analysis. no concerns from FEMA - green light but no extension</td>
</tr>
<tr>
<td>August 7 - Equity and Outreach Sub-committee 1 on 1 meetings (completed)</td>
</tr>
<tr>
<td>Aug 20 - War room meeting</td>
</tr>
</tbody>
</table>

**To Do:**
- MEMA / FEMA prelim Draft review for public comment Aug 28
- Adjust / revise plan accordingly - ongoing
- Public Meeting Scheduled for August 29
- MEMA / FEMA Final Review
- Weekly check in meettins and continued coordination

- Percent Complete: 95%

### Hazard Identification:

| Final draft complete - Chapter 3 and attachments completed and delivered & Tables and appendix completed and delivered |
| To Do: Final editing and revise if necessary |

- Percent Complete: 98%

### Risk Assessment Vulnerability Analysis:

| Final draft complete - Chapter 4 Vulnerability analysis tables and data compilation complete |
| To Do: Final editing and revise if necessary |

- Percent Complete: 98%

### Mitigation Strategy:

| Final draft complete - Chapter 5 Strategy and summary tables compiled and delivered |
| To Do: Final editing and revise if necessary, Finalize tables for consistency |

- Percent Complete: 95%

### Healthcare Ready - Equity and Outreach

| Community survey - completed and integrated into summary section |
| Moving forward chapter completed and delivered |

- Percent Complete: 95%

### Capabilities:

- **Plan integration:**
  - Chapter 1 & 2 Compile plans and update city efforts that occurred over past five years
  - Safe Growth Audit to be answered and results integrated into plan

- Percent Complete: 98%

### MEMA Review

- FEMA / MEMA joint review - expedite plan review - BC to submit August 27

### FEMA Review

- No special request at this time

### Council Adoption

- Planning Commission Adoption only not Council

### Expected Final Approval - October/November - Updates

### Issues/Risks & Schedules

#### On Schedule

<table>
<thead>
<tr>
<th>Previous Week Work</th>
</tr>
</thead>
<tbody>
<tr>
<td>Group continued to work on writing independent chapters and data compilation</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Next Week Work</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prepare for public meeting - slides and presentation material</td>
</tr>
</tbody>
</table>

#### CRS: RL Analysis:

| Potential Study may include correlation between documented damages and RL locations. Ask to update existing RL map and data presented in current DP3 |

<table>
<thead>
<tr>
<th>Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mark out Week of September 10</td>
</tr>
</tbody>
</table>

### Meetings and Calls

#### Week Ahead

- Public Meeting and Outreach Planning Commission Update and Meeting

- Friday(s) - Weekly call Equity and Outreach Meetings - TBD (track only)

- Next Committee Meeting - Final Draft if needed